Minutes of the CCR-FYI Steering Committee (SC) Meeting

January 27, 2005, Thursday 12:00-1:00 pm

Bethesda: Building 37, Rm 4041, 301-435-7427 (phone: 301-402-9194) Frederick: Building 549/Conf Rm B (700-848-1113) (phone: 301-846-5864)

The meeting was called to order.

In attendance were:

Bethesda - Praveen Arany, Val Bliskovsky, Sohrab Bodaghi, Jeffrey Chiang, Swati Choksi, Derrick Cox, Kathleen Dohoney, Cem Elbi, Martin Guimond, Tamaro Hudson, Sarah Kolla, Melinda Merchant, Arti Patel, Margaret Pratt, Kwang Suh, Jonathan Wiest.

Frederick - Maja Bumke, Kevin Chang, Ramalakshmi Darbha, Arindam Dhar, Susan Lindtner, Melissa Maderia, Katherine Turner, Valance Washington, Arti Santhanam.

Excused absences - Hariprakasha Humcha, Nicole LaRonde-LeBlanc, Edwin Posadas.

The meeting was called to order.

A new SC member, Arti Santhanam, was introduced in Frederick. Welcome Arti!

1) Subcommittee Reports

a. Retreat Subcommittee (Derrick Cox, Susan Lindtner & Kevin Chang)

The retreat will be Feb 28-March 2 of 2005 at the Marriott in Williamsburg, VA. Keynote speakers are as follows: Dr. Foti, Dr. Colwell, Dr. Petricoin, Dr. Misteli, Dr. von Eschenbach, Dr. Wiltrout, and Dr. Helman.

The workshop schedules have been shifted to accommodate an expected large turnout for the foreign affairs workshop.

Much of this meeting was spent determining who would be chair and co-chair for each session. Kevin will follow-up via e-mail before finalizing the list.

b. Publicity/ Social subcommittee

Newsletter: Submissions are being accepted at nciccrfyi@mail.nih.gov

<u>Website</u>: On the links page, in the near future, a new page will be set up showing a listing of potential funding sources for postdocs. Please submit any funding announcements to Margaret (<u>prattm@mail.nih.gov</u>) for posting.

A post-retreat party is tentatively planned for March 19 at Melissa's house, 10017 Durango Drive in Damascus.

2) Other business

FELCOM – No new information at this time.

3) Meeting was adjourned.

Respectfully submitted, Margaret Pratt Ramalakshmi Darbha CCR-FYI Secretaries February 14, 2004